

Acute Concussion Evaluation (ACE)  
 Physician/Clinician Office Version

Patient Name: \_\_\_\_\_  
 DOB: \_\_\_\_\_ Age: \_\_\_\_\_  
 Date: \_\_\_\_\_ ID/MR# \_\_\_\_\_

**A. Injury Characteristics** Date/Time of Injury \_\_\_\_\_ Reporter:    Patient    Parent    Spouse    Other \_\_\_\_\_

**1. Injury Description** \_\_\_\_\_

1a. Is there evidence of a forcible blow to the head (direct or indirect)?    Yes    No    Unknown  
 1b. Is there evidence of intracranial injury or skull fracture?    Yes    No    Unknown  
 1c. Location of Impact:    Frontal    Lft Temporal    Rt Temporal    Lft Parietal    Rt Parietal    Occipital    Neck    Indirect Force  
**2. Cause:**    MVC    Pedestrian-MVC    Fall    Assault    Sports (*specify*) \_\_\_\_\_ Other \_\_\_\_\_  
**3. Amnesia Before (Retrograde)** Are there any events just BEFORE the injury that you/ person has no memory of (even brief)?    Yes    No Duration \_\_\_\_\_  
**4. Amnesia After (Anterograde)** Are there any events just AFTER the injury that you/ person has no memory of (even brief)?    Yes    No Duration \_\_\_\_\_  
**5. Loss of Consciousness:** Did you/ person lose consciousness?    Yes    No Duration \_\_\_\_\_  
**6. EARLY SIGNS:**    Appears dazed or stunned    Is confused about events    Answers questions slowly    Repeats Questions    Forgetful (recent info)  
**7. Seizures:** Were seizures observed? No    Yes    Detail \_\_\_\_\_

**B. Symptom Check List\*** Since the injury, has the person experienced any of these symptoms any more than usual today or in the past day?  
 Indicate presence of each symptom (0=No, 1=Yes). \*Lovell & Collins, 1998 JHTR

PHYSICAL (10)		COGNITIVE (4)		SLEEP (4)	
Headache	0 1	Feeling mentally foggy	0 1	Drowsiness	0 1
Nausea	0 1	Feeling slowed down	0 1	Sleeping less than usual	0 1 N/A
Vomiting	0 1	Difficulty concentrating	0 1	Sleeping more than usual	0 1 N/A
Balance problems	0 1	Difficulty remembering	0 1	Trouble falling asleep	0 1 N/A
Dizziness	0 1	<b>COGNITIVE Total (0-4)</b> _____		<b>SLEEP Total (0-4)</b> _____	
Visual problems	0 1	<b>EMOTIONAL (4)</b>		<b>Exertion:</b> Do these symptoms <u>worsen</u> with: Physical Activity <u>  </u> Yes <u>  </u> No <u>  </u> N/A Cognitive Activity <u>  </u> Yes <u>  </u> No <u>  </u> N/A  <b>Overall Rating:</b> How <u>different</u> is the person acting compared to his/her usual self? Normal 0 1 2 3 4 5 6 Very Different	
Fatigue	0 1	Irritability	0 1		
Sensitivity to light	0 1	Sadness	0 1		
Sensitivity to noise	0 1	More emotional	0 1		
Numbness/Tingling	0 1	Nervousness	0 1		
<b>PHYSICAL Total (0-10)</b> _____		<b>EMOTIONAL Total (0-4)</b> _____			
<b>(Add Physical, Cognitive, Emotion, Sleep totals)</b>					
<b>Total Symptom Score (0-22)</b>					

**C. Risk Factors for Protracted Recovery** (*check all that apply*)

Concussion History? Y <u>  </u> N <u>  </u>	✓	Headache History? Y <u>  </u> N <u>  </u>	✓	Developmental History	✓	Psychiatric History
Previous # 1 2 3 4 5 6+		Prior treatment for headache		Learning disabilities		Anxiety
Longest symptom duration Days <u>  </u> Weeks <u>  </u> Months <u>  </u> Years <u>  </u>		History of migraine headache <u>  </u> Personal <u>  </u> Family _____		Attention-Deficit/ Hyperactivity Disorder		Depression
If multiple concussions, less force caused reinjury? Yes <u>  </u> No <u>  </u>				Other developmental disorder _____		Other psychiatric disorder _____

List other comorbid medical disorders or medication usage (e.g., hypothyroid, seizures) \_\_\_\_\_

**D. RED FLAGS for acute emergency management:** Refer to the emergency department with sudden onset of any of the following:

- \* Headaches that worsen
- \* Looks very drowsy/ can't be awakened
- \* Can't recognize people or places
- \* Neck pain
- \* Seizures
- \* Repeated vomiting
- \* Increasing confusion or irritability
- \* Unusual behavioral change
- \* Focal neurologic signs
- \* Slurred speech
- \* Weakness or numbness in arms/legs
- \* Change in state of consciousness

**E. Diagnosis (ICD):**    Concussion w/o LOC 850.0    Concussion w/ LOC 850.1    Concussion (Unspecified) 850.9    Other (854) \_\_\_\_\_  
   No diagnosis

**F. Follow-Up Action Plan** Complete **ACE Care Plan** and provide copy to patient/family.  
   No Follow-Up Needed  
   Physician/Clinician Office Monitoring: Date of next follow-up \_\_\_\_\_  
   Referral:  
   Neuropsychological Testing  
   Physician: Neurosurgery    Neurology    Sports Medicine    Psychiatrist    Psychiatrist    Other \_\_\_\_\_  
   Emergency Department

ACE Completed by: \_\_\_\_\_

**A concussion (or mild traumatic brain injury (MTBI))** is a complex pathophysiologic process affecting the brain, induced by traumatic biomechanical forces secondary to direct or indirect forces to the head. Disturbance of brain function is related to neurometabolic dysfunction, rather than structural injury, and is typically associated with normal structural neuroimaging findings (i.e., CT scan, MRI). Concussion may or may not involve a loss of consciousness (LOC). Concussion results in a constellation of physical, cognitive, emotional, and sleep-related symptoms. Symptoms may last from several minutes to days, weeks, months or even longer in some cases.

### ACE Instructions

The ACE is intended to provide an evidence-based clinical protocol to conduct an initial evaluation and diagnosis of patients (both children and adults) with known or suspected MTBI. The research evidence documenting the importance of these components in the evaluation of an MTBI is provided in the reference list.

#### A. Injury Characteristics:

1. Obtain **description of the injury** – how injury occurred, type of force, location on the head or body (if force transmitted to head). Different biomechanics of injury may result in differential symptom patterns (e.g., occipital blow may result in visual changes, balance difficulties).
2. Indicate the **cause of injury**. Greater forces associated with the trauma are likely to result in more severe presentation of symptoms.
- 3/4. **Amnesia:** Amnesia is defined as the failure to form new memories. Determine whether amnesia has occurred and attempt to determine length of time of memory dysfunction – **before** (retrograde) and **after** (anterograde) injury. Even seconds to minutes of memory loss can be predictive of outcome. Recent research has indicated that amnesia may be up to 4-10 times more predictive of symptoms and cognitive deficits following concussion than is LOC (less than 1 minute).<sup>1</sup>
5. **Loss of consciousness (LOC)** – If occurs, determine length of LOC.
6. **Early signs.** If present, ask the individuals who know the patient (parent, spouse, friend, etc) about specific signs of the concussion that may have been observed. These signs are typically observed early after the injury.
7. Inquire whether **seizures** were observed or not.

#### B. Symptom Checklist:<sup>2</sup>

1. Ask patient (and/or parent, if child) to report presence of the four categories of symptoms since injury. It is important to assess all listed symptoms as different parts of the brain control different functions. One or all symptoms may be present depending upon mechanisms of injury.<sup>3</sup> Record “1” for Yes or “0” for No for their presence or absence, respectively.
2. For all symptoms, indicate presence of symptoms as experienced within the past 24 hours. Since symptoms can be present pre-morbidly/at baseline (e.g., inattention, headaches, sleep, sadness), it is important to assess **change** from their usual presentation.
3. **Scoring:** Sum total **number** of symptoms present per area, and sum all four areas into Total Symptom Score (score range 0-22). (Note: most sleep symptoms are only applicable after a night has passed since the injury. Drowsiness may be present on the day of injury.) If symptoms are new and present, there is no lower limit symptom score. Any **score > 0** indicates **positive symptom** history.
4. **Exertion:** Inquire whether any symptoms worsen with physical (e.g., running, climbing stairs, bike riding) and/or cognitive (e.g., academic studies, multi-tasking at work, reading or other tasks requiring focused concentration) exertion. Clinicians should be aware that symptoms will typically worsen or re-emerge with exertion, indicating incomplete recovery. Over-exertion may protract recovery.
5. **Overall Rating:** Determine how different the person is acting from their usual self. Circle “0” (Normal) to “6” (Very Different).

#### C. Risk Factors for Protracted Recovery: Assess the following risk factors as possible complicating factors in the recovery process.

1. **Concussion history:** Assess the number and date(s) of prior concussions, the duration of symptoms for each injury, and whether less biomechanical force resulted in re-injury. Research indicates that cognitive and symptom effects of concussion may be cumulative, especially if there is minimal duration of time between injuries and less biomechanical force results in subsequent concussion (which may indicate incomplete recovery from initial trauma).<sup>4-8</sup>
2. **Headache history:** Assess personal and/or family history of diagnosis/treatment for headaches. Research indicates headache (migraine in particular) can result in protracted recovery from concussion.<sup>8-11</sup>
3. **Developmental history:** Assess history of learning disabilities, Attention-Deficit/Hyperactivity Disorder or other developmental disorders. Research indicates that there is the possibility of a longer period of recovery with these conditions.<sup>12</sup>
4. **Psychiatric history:** Assess for history of depression/mood disorder, anxiety, and/or sleep disorder.<sup>13-16</sup>

#### D. Red Flags: The patient should be carefully observed over the first 24-48 hours for these serious signs. Red flags are to be assessed as possible signs of deteriorating neurological functioning. Any positive report should prompt strong consideration of referral for emergency medical evaluation (e.g. CT Scan to rule out intracranial bleed or other structural pathology).<sup>17</sup>

#### E. Diagnosis: The following ICD diagnostic codes may be applicable.

**850.0 (Concussion, with no loss of consciousness)** – Positive injury description with evidence of forcible direct/ indirect blow to the head (A1a); plus evidence of active symptoms (B) of any type and number related to the trauma (Total Symptom Score >0); no evidence of LOC (A5), skull fracture or intracranial injury (A1b).

**850.1 (Concussion, with brief loss of consciousness < 1 hour)** – Positive injury description with evidence of forcible direct/ indirect blow to the head (A1a); plus evidence of active symptoms (B) of any type and number related to the trauma (Total Symptom Score >0); positive evidence of LOC (A5), skull fracture or intracranial injury (A1b).

**850.9 (Concussion, unspecified)** – Positive injury description with evidence of forcible direct/ indirect blow to the head (A1a); plus evidence of active symptoms (B) of any type and number related to the trauma (Total Symptom Score >0); unclear/unknown injury details; unclear evidence of LOC (A5), no skull fracture or intracranial injury.

**Other Diagnoses** – If the patient presents with a positive injury description and associated symptoms, but additional evidence of intracranial injury (A 1b) such as from neuroimaging, a moderate TBI and the diagnostic category of 854 (Intracranial injury) should be considered.

#### F. Follow-Up Action Plan: Develop a follow-up plan of action for symptomatic patients. The physician/clinician may decide to (1) monitor the patient in the office or (2) refer them to a specialist. Serial evaluation of the concussion is critical as symptoms may resolve, worsen, or ebb and flow depending upon many factors (e.g., cognitive/physical exertion, comorbidities). Referral to a specialist can be particularly valuable to help manage certain aspects of the patient's condition. (Physician/Clinician should also complete the ACE Care Plan included in this tool kit.)

1. **Physician/Clinician serial monitoring** – Particularly appropriate if number and severity of symptoms are steadily decreasing over time and/or fully resolve within 3-5 days. If steady reduction is not evident, referral to a specialist is warranted.
2. **Referral to a specialist** – Appropriate if symptom reduction is not evident in 3-5 days, or sooner if symptom profile is concerning in type/severity.
  - **Neuropsychological Testing** can provide valuable information to help assess a patient's brain function and impairment and assist with treatment planning, such as return to play decisions.
  - **Physician Evaluation** is particularly relevant for medical evaluation and management of concussion. It is also critical for evaluating and managing focal neurologic, sensory, vestibular, and motor concerns. It may be useful for medication management (e.g., headaches, sleep disturbance, depression) if post-concussive problems persist.